MINUTES OF THE MEETING OF IQAC HELD AT LOHIA COLLEGE, ROOM NO. 139 ON 21st JULY, 2020

Agenda of meeting:

- 1. Progress report of previous meetings
- 2. Water harvesting system
- 3. Roof-top solar system
- 4. Library automation
- 5. Play Ground
- 6. Feasibility of Hostel renovation
- 7. Urinals facility
- 8. Inadequate staff:
 - a. Teaching
 - b. Office
 - c. Lab assistant
 - d. Librarian
 - e. Director of Physical Education
 - f. AAO
- 9. IIQA submission and SSR preparation report by NAAC and SSR Coordinators
- 10. Other issues:
 - a. Examination of the session 2019-20
 - b. Online Teaching methodology for part II, III and PG Final Classes
 - c. Admission process for part I and PG Previous
 - d. Placement and Student Advisory Cell
 - e. Research enhancement
 - f. Funding to faculty by different agencies
 - g. Choice Based Credit System etc.

The Principal, chairperson, started the proceedings of today's meeting. First of all he welcomed all for new session and gave directions for implementation of guidelines of Aayush Mantralaya and Govt of Rajasthan regarding COVID-19 epidemic.

1. Progress report of previous meetings

The convenor of IQAC Dr A L Kulhari read out the progress report on various points of previous meeting held on 18th MARCH, 2020. He told that previous year's AQAR had been uploaded on NAAC portal and all are accepted. So, now IIQA may be filled by NAAC committee. He also told that **mentors** for each section of all classes are assigned and preparation & uploading of electure by each faculty member for students in whatsapp groups, youtu.be channels started according to curriculum of University. The **Green Audit Report** is almost in final stage, according to Dr P K Sharma.

2. Water harvesting system

For the conservation of rain water there should be two under- ground water tanks (Tanka) in the college premise to store the rain water.

3. Roof-top solar system

To meet out the electricity requirements and to address the environment issues, the Roof-top solar system should be installed. The principal stated that the proposals for the same work had been already sent to Directorate, College Education, Jaipur for approval.

IQAC

E-mail: igaclcc@gmail.com

4. Library automation

Library automation should be done before NAAC inspection team. But, there is no regular appointed Librarian for long time. It is very difficult to manage library administration by the untrained staff.

5. Play Ground

6. Feasibility of Hostel renovation

The Principal informed the committee that proposals for lighting work, main gate & windows repair have been already submitted to the directorate of college education Jaipur. But still no any response made by Directorate about that matter. Dr Prashant Kumar suggest that a fresh proposal for urinals prepared by PWD, should be sent to the government through directorate and pursued through MLA, local distinguished citizens & political leaders.

7. Urinals facility

Number of urinals for boys must be increased by 15 to 20 and girls by 30 to 35 according to norms in the ratio of students.

8. Inadequate staff:

- a. Teaching
- b. Office
- c. Lab assistant
- d. Librarian
- e. Director of Physical Education
- f. AAO

9. IIQA submission and SSR preparation report by NAAC and SSR Coordinators

10. Other issues:

- a. Examination of the session 2019-20
- b. Online Teaching methodology for part II, III and PG Final Classes
- c. Admission process for part I and PG Previous
- d. Placement and Student Advisory Cell
- e. Research enhancement
- f. Funding to faculty by different agencies
- g. Choice Based Credit System etc.

There being no other points to discuss, the meeting ended with vote of thanks given by Dr P K Sharma.



IQAC

E-mail: igaclcc@gmail.com

The following members were present in the meeting:

- 1. Sh Dilip Singh Punia, Principal, Chairman IQAC
- 2. Sh Suresh Kumar, NAAC Coordinator
- 3. Dr A L Kulhari, Associate Professor, IQAC Coordinator
- 4. Dr A K Saxena, SSR Coordinator
- 5. Dr P K Sharma, Associate Professor, Dept. of Botany
- 6. Dr Ravindea Kumar, Associate Professor, Dept. of Geography
- 7. Sh Ummed Singh Gothwal, Associate Professor, Dept. of Hindi
- 8. Dr M K Khardia, Assistant Professor, Dept. of ABST
- 9. Dr Prashant Kumar, Assistant Professor, Dept. of Business Administration
- 10. Dr Sumer Singh, Assistant Professor, Dept. of English
- 11. Sh Parmeshwar Lal, Associate Professor, Dept. of Physics
- 12. Sh Naresh Kumar, AAO
- 13. Shri Madan Lal, Stackholder nominee
- 14. Mr Dev Vrat Moga, student representative

(Sh Dilip Singh Punia)
Principal

(Dr A L Kulhari) Coordinator, IQAC